Corona-Update #4 - 01.05.2020

Dear Community,

The HUB is juggling again. And from Monday on even more. You will be greeted with a familiar face at the front desk. Maxi will be there for you from 9 am until 2:30 pm and is looking forward to a friendly chat (of course from a socially acceptable distance). On Thursday her tandem partner, Simone, will take over. Silvia will be around in the afternoons, usually Monday, Wednesday and Friday. If you need help with anything while none of us are around, just post them in our <u>Slack group</u>.

You can come to work again during our regular business hours (9am to 6pm), if you have a key then even longer. We have organized the table in a way that everyone has enough space to work. Please keep in mind that for now it's one person per desk. You can also continue to use

the meeting rooms as long as they are not booked (check the calendar in your Cobot account or ask at the front desk).

Speaking of bookings: juggle**HUB** members can take advantage of a whopping **40% discount** on room bookings until the end of this year. Non-members pay 20% less. Something good has to come out of this whole Corona ordeal, doesn't it?!

Important info for all members with a business address WITHOUT mail forwarding service: from Monday on you will have to personally pick up your mail again (or just sign up for mail-forwarding through your account or drop us a quick email).

Also from Monday on you will see some little people stumbling through the HUB again. We are restarting our childcare with fixed mini groups of 3 kids each. Natalia, Igor and Karla are our childcare heroes - give them a socially distanced high-five!

We still kindly ask you to comply with our hygiene rules - for your, your coworkers and our safety:

- 1. Please avoid public transportation when possible and come by bike or by foot.
- 2. Please wash your hands thoroughly with soap and water upon entering the HUB (in the washroom, not the kitchen sink).
- 3. PLease make sure only one person is using a desk at a time.
- 4. Please do not wash your dishes by hand, but place them in the dishwasher. We will run it regularly.
- 5. When leaving the HUB, please disinfect your entire desk area and armrests. Disinfectants can be found at the front desk.
- 6. Wearing a face mask is voluntary. If you can and want to, please feel free to use a mask to protect others.
- 7. Members with a fix desk can coordinate via the slack channel #fixdeskgang. Please let us know if it gets too tight back there.

We will continue to send updates via email or post them on <u>Slack</u> and <u>Facebook</u>.

Welcome back, jugglers of the world <3

Your juggle-Crew Barbara, Gabi, Simone, Tais, Maxi, Igor, Rita, Natalia, Karla, Katja und Silvia